

Communication report

This report provides an overview of the tools, channels, and communication methods employed throughout the Cost Action "LEAD-ME" project, as outlined in its dissemination and communication plan. This plan defined the target groups for the dissemination strategy and established guidelines to ensure that relevant information reached the intended audiences promptly and through the most effective means. Dissemination activities were continuously monitored and documented over the course of the project.

The primary objective of the communication activities was to enhance awareness of project initiatives and ensure the consistent, coherent dissemination of results to maximize impact.

The specific activities implemented included stakeholder engagement, sharing of project outcomes, continuous updates to the project website, creation and distribution of informative materials, publications in national and international scientific journals and books, social media utilization, and organizing and participating in workshops, conferences, and other events.

The Science Communication Manager (SCM) was responsible for developing, overseeing, and managing the LEAD-ME Communication Strategy. Key responsibilities included coordinating project-level communication activities, establishing guidelines for internal and external communications, maintaining communication records, serving as the primary point of contact with the Cost Association for communication-related matters, and providing accessible information to partners and other stakeholders.

The main audiences of the LEAD-ME Action included policymakers, industry leaders, research centers, educational institutions, academics, associations, and NGOs. The communication activities focused on raising awareness and supporting dissemination efforts targeted at these groups. This included promoting stakeholder engagement at conferences, workshops, training schools, and other events; fostering collaboration with social science researchers through Short-Term Scientific Missions (STSMs); encouraging local, ad-hoc interactions among stakeholders; and sharing project outcomes.

Main communication channels

The Action logo was consistently used alongside the COST logo, ensuring that all dissemination materials aligned with the Action's visual identity to strengthen its branding. The design of the Action website further reflected this identity, reinforcing the visual and thematic coherence of the project's communication. Logos were prominently displayed on all public documents, publications, and other relevant materials. Additionally, the website provided participants with practical tools, such as PowerPoint templates, which were frequently used and adapted throughout the project.

The table below provides a summary of the various channels, methods, tools, and materials utilized over the project's duration.

Audience	Channel	Tools
MC and Members	Internal communications	E-mail: GoogleGroup
Network of Action Members, stakeholders and public	Social media: Twitter (@COST_CA19142) Linkedin (leadme-ca19142) Youtube (UCUMyxP5x9VcT11RMTWNaocA)	Dedicated COST Action accounts, members posts using agreed hashtags
All stakeholders and public	Action website (https://lead-me-cost.eu)	Regularly updated to show past and upcoming activities, publications and disseminations
All stakeholders and public	Events (training schools); workshops and conferences (please see Annex)	Presentation of Action activities, posters, flyer dissemination, roundtable, panel discussions etc. Scientific publications presented (see MoU) (researchers)
All stakeholders and public	Journals, scientific publications	Regularly
All stakeholders and public	Journals, special issue	During the project
All stakeholders and public	Final publication; edited book	At closure of Action

Project website (<https://lead-me-cost.eu>)

The LEAD-ME project website was consistently updated to ensure stakeholders had timely access to the latest information on Action activities. News about key project events—including meetings, workshops, publications, dissemination efforts, Short-Term Scientific Missions (STSMs), and training schools—was posted well in advance to promote engagement and facilitate planning.

A professionally designed, user-friendly, and accessible website served as a central dissemination platform for the Cost Action. Its primary objective was to make project results publicly available, ensuring global access and acting as a versatile tool to engage all target audiences effectively. The website provided comprehensive updates on project milestones, event schedules, and outcomes, as well as information on relevant external developments, enhancing its role as an information hub for all stakeholders.

One of the website's main purposes was to deliver pertinent, organized information for various stakeholder groups, including members of the different project working groups. In line with the program's Dissemination Guidelines, the website prominently featured essential COST elements, including the COST logo, EU emblem, and the required accompanying text. These visual components reinforced the project's identity and alignment with COST standards, strengthening its branding and visibility across stakeholder networks.

Flyer

Informational material conveyed a rounded impression of the project in a way designed to draw attention and create interest. An informative flyer was produced at the beginning of the project and distributed to the relevant target groups. It will contain information about the project, an overview of the topics of the working groups and activities and include information about how to join the Action. The flyer was distributed mainly in electronic format.

Social media

YouTube

(<https://www.youtube.com/channel/UCUMyxP5x9VcT11RMTWNaocA>)

YouTube was selected as a primary communication channel for disseminating Action results to the scientific community and stakeholders because of its unique capacity to present complex information in an accessible and engaging visual format. Unlike Twitter and LinkedIn, YouTube allowed for longer, in-depth video content that effectively captured the nuances of research findings and technical =. This visual approach made it easier to communicate intricate ideas to diverse audiences, facilitating a deeper understanding of project results.

One of YouTube's significant advantages was its ability to enhance accessibility, one of the main topics of this Action. Videos on the platform are accessible at any time and from anywhere, allowing stakeholders and community members to revisit content, share it with others, or even integrate it into their own presentations or educational materials. This kind of flexibility increases both the immediate impact and the long-term value of dissemination materials, making it an ideal choice for sustained outreach.

Additionally, YouTube has a wide global user base that allows COST Actions to reach both scientific and general audiences, thus broadening the potential impact. Unlike Twitter and LinkedIn, which are typically segmented by specific demographic groups or industries, YouTube attracts a diverse and extensive audience. This diversity makes it especially effective for reaching a variety of stakeholder groups, including academia, industry, and public institutions.

YouTube's search and recommendation algorithms enhanced the discoverability of COST content. Videos are highly searchable, allowing them to reach users interested in similar topics even outside the immediate COST network. The platform's algorithm promoted the content based on relevance, making it easier for stakeholders to find project-related videos through keyword searches and related content suggestions. This function greatly broadened the reach of COST material, as users interested in related topics were more likely to encounter and engage with it.

Promotional videos and all video material from the training schools were be published on YouTube channel, prepared using accessibility criteria.

KPI: Number of YouTube subscribers	232
KPI: Number of YouTube total channel views	21,079

Twitter (@COST_CA19142)

KPI: Number of followers on the Action's Twitter account	258
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LinkedIn (<https://www.linkedin.com/company/leadme-ca19142>)

KPI: Number of members on the Action's LinkedIn account	107
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Publications

Bibliographic data	Countries participating in the Action among authors	Open Access	COST cited	COST funds	Relevance to H2020 Societal challenge	Peer reviewed?
Herrada Hidalgo, N., Santos, M., & Barbosa, S. (2024). Affordances-driven ethics for research on mobile instant messaging: Notes from the Global South. <i>Mobile Media & Communication</i> , 0(0). https://doi.org/10.1177/20501579241247994 Barbosa, S. (2021). COMUNIX WhatsAppers: The Community School in Portugal and Spain. <i>Political Studies Review</i> , 19(2), 171-178. https://doi.org/10.1177/1478929920951076 Milan, S. & Barbosa, S. (2020). Enter the WhatsApp: Reinventing digital activism at the time of chat apps. <i>First Monday</i> , 25(12). https://doi.org/10.5210/fm.v25i12.10414 .	Portugal	Yes	No	No	To improve a fair digital society	Yes
Pawłowska, A., Drozdowski, A., Milerowska, M., Długosz, P. (2024). The Inclusivity of Art in City Space. Activities of Researchers from the University of Lodz to Support People with Sensory Disabilities. A Case Study from Lodz (Poland). In: Marcus-Quinn, A., Krejtz, K., Duarte, C. (eds) <i>Transforming Media Accessibility in Europe</i> . Springer, Cham. https://doi.org/10.1007/978-3-031-60049-4_8	Poland	Yes	Yes	Yes	Focus on inclusive and accessible cultural experiences	Yes
Berigel, M., Boztaş, G.D., Güdek, B., Neagu, G., Duarte, C. (2024). Media Accessibility in Education: Combining Bibliometric Study and Literature Review. In: Marcus-Quinn, A., Krejtz, K., Duarte, C. (eds) <i>Transforming Media Accessibility in Europe</i> . Springer, Cham. https://doi.org/10.1007/978-3-031-60049-4_11	Turkey, Romania, Portugal	Yes	Yes	Yes	The topic analyzed is one of the priorities of all programs.	Yes
Luna, F., Maxhelaku, A. (2024). Digital	Albania;	Yes	Yes	Yes	Exploration	Yes

Constitutionalism and the Data Economy. In: Marcus-Quinn, A., Krejtz, K., Duarte, C. (eds) Transforming Media Accessibility in Europe. Springer, Cham. https://doi.org/10.1007/978-3-031-60049-4_6	Portugal				of digital constitutionalism and the data economy directly relates to the H2020 Societal Challenge of creating inclusive, innovative, and secure societies.	
Stankov, U., Vujičić, M. D., Orero, P., & Gretzel, U. (2024). Accessibility of tourism 4.0—designing more meaningful and inclusive tourist experiences. <i>Universal Access in the Information Society</i> , 23, 1503–1506, 10.1007/s10209-024-01109-y	Serbia, Spain, USA	Yes	Yes	No	Exploring the critical need for inclusivity in tourism, particularly for individuals with disabilities.	Yes
Bratić, M., Carmer, A. B., Vujičić, M. D., Kovačić, S., Stankov, U., Masliković, D., Bujković, R., Nikolić, D., Mujkić, D., & Ćirirć Lalić, D. (2024). All I know – destination cognitive image latent profile analysis. <i>Tourism Review</i> . https://doi.org/10.1108/tr-09-2023-0618	Serbia, USA, Bosnia and Herzegovina	Yes	Yes	No	Focusing on cognitive processes and decision making regarding accessible destinations	Yes
Izabela Krejtz, Aneta Pawłowska, Piotr Milczarski, Daria Rutkowska-Siuda, Artur Hłobaż, Anna Wendorff, Katarzyna Wisiecka, Anna Śniegula, Andrew T. Duchowski, and Krzysztof Krejtz. 2023. Towards Gaze-Led Audio Description in Accessibility System for Architectural Heritage: Evidence from an Eye-Tracking Study. In Proceedings of the 25th International ACM SIGACCESS Conference on Computers and Accessibility (ASSETS '23). Association for Computing Machinery, New York, NY, USA, Article 59, 1–5. https://doi.org/10.1145/3597638.3614509	Poland and USA	/	/	/	Accessibility	/
Krzysztof Krejtz, Patryk Szczecinski, Aneta Pawłowska, Daria Rutkowska-Siuda, Katarzyna Wisiecka, Piotr Milczarski, Artur Hlobaz, Andrew T. Duchowski, and Izabela Krejtz. 2023. A Unified Look at Cultural Heritage: Comparison of Aggregated Scanpaths over Architectural Artifacts. <i>Proc. ACM Hum.-Comput. Interact.</i> 7, ETRA, Article 169 (May 2023), 17 pages. https://doi.org/10.1145/3591138	Poland and USA	/	/	/	Accessibility	/
M. Brescia-Zapata, K. Krejtz, A. T. Duchowski, C. J. Hughes and P. Orero, "Eye-tracked Evaluation of Subtitles in Immersive VR 360° Video," 2023 IEEE Conference on Virtual Reality and 3D User Interfaces	Spain, Poland and USA	/	/	/	Accessibility	/

Abstracts and Workshops (VRW), Shanghai, China, 2023, pp. 769-770, doi: 10.1109/VRW58643.2023.00227.						
Stankov, U., Gretzel, U., Vujičić, M.D., Pavluković, V., Jovanović, T., Solarević, M., Cimbalević, M. (2022). The pandemic of loneliness: designing smart tourism for combating loneliness. <i>Information Technology & Tourism</i> , 24, 439-455. https://doi.org/10.1007/s40558-022-00234-9	Serbia and USA	Yes	Yes	No	/	/
Miroslav D. Vujičić, James Kennell, Uglješa Stankov, Ulrike Gretzel, Đorđije A. Vasiljević, Alastair M. Morrison (2022). Keeping up with the drones! Techno-social dimensions of tourist drone videography. <i>Technology in Society</i> , 68, 101838, ISSN 0160-791X, https://doi.org/10.1016/j.techsoc.2021.101838 .	Serbia, UK and USA	Yes	Yes	No	/	/
Stankov, U., & Gretzel, U. (2021). Digital well-being in the tourism domain: mapping new roles and responsibilities. <i>Information Technology & Tourism</i> , 23(1), 5-17.	Serbia and USA	Yes	Yes	No	Digital well-being	/
Orero, P. (2020). Born accessibility as a way towards normalisation and inclusion of all citizens in a democratic and participatory society. In <i>International Conference for the Promotion of Educational Innovation</i> .	Spain	Yes	Yes	No	Accessibility, Participatory approach, inclusion	/

International Projects

Title	Countries participating in the Action among proposers	Main proposer name	Funder	Amount	Call identifier	Relevance to H2020 Soc challenge
Smart Citizen Education for a green fuTure (GreenSCENT)	Spain, Serbia, Italy, Germany,	UNINETUNO (Italy)	European Comission	6.511.232,50 EUR	H2020-LC-GD-2020-3	Climate action, environment, secure, clean and efficient energy; Smart, green and integrated transport;
Engaging approaches and services for meaningful climate actions	Serbia, Poland, Spain	UNSPMF (Serbia)	European Comission	1.209.800,00 EUR	HORIZON-MSCA-2022-SE-01	Climate action, environment, Europe in a changing world - inclusive, innovative and reflective societies
Teaching and visual methods for online instructors (SOURCE)	Serbia	Minds Europe (Serbia)	EACEA	250.000,00 EUR	KA220 Cooperation partners	Europe in a changing world - inclusive, innovative and

					hip ADULT	reflective societies
Smart toolkit for supporting adult workers and adults educators in the educational digital upskilling pathways (D-upskill.50)	Serbia	The Square Dot team (Belgium)	EACEA	227.295,00 EUR	KA220 Cooperation partners hip ADULT	Europe in a changing world - inclusive, innovative and reflective societies
Strengthening digital sustainability communication in tourism and culture between US and Serbia	Serbia, US	Serbia	US Embassy Grant	74.719,94 USD	FY2023	Climate action, environment, Europe in a changing world - inclusive, innovative and reflective societies
Co-designing human centric pathways for future skills in manufacturing through augmented, empowered, inclusive, and symbiotic complementarities between AI, automation and human task (SKILLABILITY)	Italy, Norway, Greece, Sweden, Netherlands, Spain, Belgium, Latvia, Switzerland	Polimi (Italy)	HORIZON-RIA - HORIZON Research and Innovation Actions	2.999.000,00 EUR	HORIZON-CL2-2024-TRANSFORMATION-01-11 - Assessing and strengthening the complementarity between new technologies and human skills	Health, demographic change and wellbeing; Europe in a changing world - inclusive, innovative and reflective societies
Metamorphosis of cultural Heritage Into augmented hypermedia assets For enhanced accessibility and inclusion (SHIFT)	UK, Sweden, Germany, Greece	QMUL (UK)	Horizon EU	3.527 250,00 EUR	HORIZON-CL2-2021-HERITAGE-01	The accessibility technology has been transferred to study the effects of AI in enhancing accessibility of citizens to cultural heritage
DIAL4U (Digital pedagogy to develop Autonomy, mediate and certify Lifewide and Lifelong Language Learning for (European) Universities)	France, Spain, Romania, Germany, Lithuania, Portugal, Poland	UNIVERSITE DE LILLE (France)	EACEA	165.954,00 EUR	Erasmus +, KA2 strategic partners hip	Focuses on digital education

Annex 1

Name	Date	Location
LEAD-ME Closing Event	25 September, 2024	Brussels, Belgium
LEAD-ME Summer Training School Oslo 2024	16 September, 2024 to 17 September, 2024	Oslo, Norway
LEAD-ME Workshop "Future of Digital Accessibility"	9 July, 2024 to 10 July, 2024	Linz (Austria)
Core Group Meeting	25 June, 2024	Online (Poland)
Core Group Meeting	11 June, 2024	Online (Poland)
Seminar on "Media Accessibility in the Age of Artificial Intelligence"	4 June, 2024	Limassol (Cyprus)
LEAD-ME Management, Core, and Working Groups Meeting	3 June, 2024	Limassol (Cyprus)
Core Group Meeting	14 May, 2024	Online (Poland)
LEAD-ME Winter Training School Trabzon 2024	8 May, 2024 to 10 May, 2024	Trabzon, Turkey
Core Group Meeting	30 April, 2024	Online (Poland)
Core Group Meeting	16 April, 2024	Online (Poland)
Core Group Meeting	12 March, 2024	Online (Poland)
Core Group Meeting	5 March, 2024	Online (Poland)
Core Group Meeting	20 February, 2024	Online (Poland)
Core Group Meeting	6 February, 2024	Online (Poland)
Core Group Meeting	23 January, 2024	Online (Poland)
Core Group Meeting	18 January, 2024	Online (Poland)
Core Group Meeting	11 January, 2024	Online (Poland)
Core Group Meeting	9 January, 2024	Online (Poland)
Core Group Meeting	3 January, 2024	Online (Poland)
Core Group Meeting	21 December, 2023	Online (Poland)
Core Group Meeting	14 December, 2023	Online (Poland)
Core Group Meeting	5 December, 2023	Online (Poland)
Concertation Event EASIER-SignON	29 November, 2023	Covent Garden building, Brussels (Belgium)
Core Group Meeting	28 November, 2023	Online (Poland)
Core Group Meeting	14 November, 2023	Online (Poland)
Core Group Meeting	31 October, 2023	Online (Poland)
Core Group Meeting	17 October, 2023	Online (Poland)
Core Group Meeting	3 October, 2023	Online (Poland)
Core Group Meeting	26 September, 2023	Online (Poland)

LEAD-ME Summer Training School	13 September, 2023 to 15 September, 2023	Salford, UK
LEAD-ME Management, Core, and Working Groups Meeting	11 September, 2023 to 12 September, 2023	University of Salford, United Kingdom
LEAD-ME Working Groups Meeting	29 August, 2023	Warsaw, Poland
Core Group Meeting	18 July, 2023	Online (Poland)
Core Group Meeting	4 July, 2023	Online (Poland)
Core Group Meeting	20 June, 2023	Online (Poland)
Core Group Meeting	6 June, 2023	Online (Poland)
LEAD-ME Accessibility Workshop at NEM Summit	24 May, 2023	Zagreb, Croatia
LEAD ME Management Committee Meeting	23 May, 2023	Zagreb, Croatia
Core Group Meeting	18 April, 2023	Online (Poland)
Core Group Meeting	4 April, 2023	Online (Poland)
LEAD-ME Winter Training School	16 March, 2023 to 17 March, 2023	Lisbon, Portugal
LEAD ME Management Committee Meeting	15 March, 2023	Lisbon, Portugal
Researching Accessibility LEAD-ME Working Groups Meeting at Zero Conference	23 February, 2023	Viena, Austria
Core Group Meeting	14 February, 2023	Online (Poland)
Core Group Meeting	31 January, 2023	Online (Poland)
Core Group Meeting	17 January, 2023	Online (Poland)
Core Group Meeting	13 December, 2022	Online (Poland)
Third Cost LEAD ME Meeting	27 October, 2022	EU Parliament (Brussels)
LEAD ME Management Committee Meeting	3 October, 2022 to 4 October, 2022	University of Bergen, Norway
Core Group Meeting	20 September, 2022	Online (Spain)
2nd Call for applications: LEAD-ME short-term scientific missions (STSMs)	20 September, 2022	City University of Hong Kong (online)
UMAQ2	15 September, 2022 to 16 September, 2022	Universidade de Vigo, Spain
HCI INTERNATIONAL 2022	26 June, 2022 to 1 July, 2022	Online (Sweden)
LEAD ME Summer Training School	22 June, 2022 to 23 June, 2022	London
LEAD ME Management Committee Meeting	21 June, 2022	Google HQ, London N1C 4AB, United Kingdom
Language Services, Audio Description and Translation Studies (LSADTS 2022)	17 June, 2022	City University of Hong Kong (online)

CROMA programme presentations & workshops	18 May, 2022	Universitat Autònoma de Barcelona, Spain
Core Group Meeting	3 May, 2022	Online (Spain)
Core Group Meeting	8 March, 2022	Online (Spain)
4th ColNet Seminar	3 March, 2022	Online (Spain)
Core Group Meeting	22 February, 2022	Online (Spain)
Festivals diversos, públic divers	26 November, 2021	Barcelona (ES)
Webinar on Horizon Europe Funding Program and EDF and ORACLE scholarship award ceremony	23 November, 2021	Online (Belgium)
TransMedia Catalonia with MUTEI (Máster Universitario de Traducción y Estudios Interculturales)	17 November, 2021	Barcelona (ES)
Social Inequalities and Quality of Life	17 November, 2021	Online (Romania)
LEAD-ME Winter Training School Madrid 2021	15 November, 2021 to 17 November, 2021	Online, Madrid
Core Group Meeting	2 November, 2021	Virtual
DICATIC 2021: 2ª JORNADA BRECHA DIGITAL Y DISCAPACIDAD: RETOS DE INVESTIGACIÓN	14 October, 2021	Virtual
Horizontal Facility for the western Balkans and Turkey 2019-2022: For you rights towards European Standards	30 September, 2021	Virtual
Core Group Meeting	28 September, 2021	Virtual
European Performing Science Night	25 September, 2021	Badalona, Spain
IRG AVA group meeting (ITU)	23 September, 2021	Virtual
Languages and the Media Roundtable	20 September, 2021 to 24 September, 2021	Berlin, Germany
IATIS 7th International Conference: The Cultural Ecology of Translation	14 September, 2021 to 17 September, 2021	Universitat Pompeu Fabra, Barcelona, Catalonia
BİLTEVT'2021	2 September, 2021 to 4 September, 2021	Virtual (Turkey)
AVANCA CINEMA	28 July, 2021	Virtual
UTI Camp 2021	24 July, 2021	BVirtual (Ukraine)
Core Group Meeting	20 July, 2021	Virtual
Mobile Week Mataró	7 July, 2021	Technoampus Mataró

3rd ColNet seminar: Audiovisual Localisation in the Age of Streaming Platforms	5 July, 2021	Online
LEAD ME Summer Training School Warsaw 2021	5 July, 2021 to 9 July, 2021	Online, Warsaw
EPSN Workshop with Fundaci3n Epica - La Fura dels Baus	29 June, 2021	Badalona, Spain
Digitalization as an opportunity to build an inclusive society	15 June, 2021	Online
XR Access Symposium	11 June, 2021	Online
Core Group Meeting	8 June, 2021	Virtual
International Easy Language Day Conference (IELD) 2021	27 May, 2021 to 28 May, 2021	Virtual
High-Level Event on Digital Education: Education and the Irish experience of teaching and learning during the pandemic	24 May, 2021	Virtual
COST Academy- How to pitch your research (elevator speech)	18 May, 2021	Virtual
Core Group Committee Meeting	18 May, 2021	Virtual
2nd ColNet Seminar: TRADAV A virtual Site for Audiovisual Translation Resources	10 May, 2021	Virtual
CHI 2021: Adaptive Inclusive AR/VR Systems	8 May, 2021 to 13 May, 2021	Virtual
Intersector Rapporteur Group on Audiovisual Media Accessibility (IRG-AVA)	19 April, 2021	Virtual
Core Group Meeting	13 April, 2021	Virtual
IRG-AVA Intersector Rapportuer Group on Audiovisual Accessibility	9 April, 2021	Virtual
PCTS 12 Conference: TIMISOARA	26 March, 2021	Virtual
ACM MMSys 2021	26 March, 2021	Virtual
Accessible Europe: ICTs 4 ALL	23 March, 2021 to 25 March, 2021	Virtual
Core Group Meeting	2 March, 2021	Virtual
Core Group Meeting	23 February, 2021	Virtual
Core Group Meeting	16 February, 2021	Virtual
1st ColNet Open Seminar: The TRADILEX Project: Audiovisual Translation as a Didactic Resource in Foreign Language Education	11 February, 2021	Virtual
European Accessibility Act: Peer support online meeting 1	11 February, 2021	Virtual
EASIT	27 January, 2021	Virtual
Media for All	27 January, 2021 to 29 January, 2021	Virtual
ARSAD	26 January, 2021 to 27 January, 2021	Virtual



SignOn Kick Off Meeting	21 January, 2021	Virtual
Core Group Meeting	12 January, 2021	Virtual
CONTENT4ALL Final Review	1 January, 2021	Virtual
Languages and the Media Roundtable	15 December, 2020	Virtual
TIM - TransMedia Catalonia International Meeting	11 December, 2020	Virtual
UAB Winter Training School 2020 - Media Accessibility: Communication for All	23 November, 2020 to 27 November, 2020	Virtual
Core Group Meeting	10 November, 2020	Virtual
The 7th International Symposium on Live Subtitling and Accessibility	5 November, 2020 to	Online
COST Management workshop	22 October, 2020	Virtual
Core Group Meeting	20 October, 2020	Virtual
6th International Conference for the Promotion of Educational Innovation	16 October, 2020 to 18 October, 2020	Larissa - Online
Kick Off Meeting with Management Committee	13 October, 2020 to 14 October, 2020	Virtual



LEAD-ME

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